

**SDCA BOARD OF DIRECTORS MEETING**  
**June 25<sup>th</sup>, 2016 SDSU, Brookings SD**

**Call to Order** – President Erin Stolsmark

Erin Stolsmark called the meeting to order at 2:08 p.m. CT.

**Roll Call** –Recording Secretary Stephanie Lund

Members Present: Erin Stolsmark (SDCA President)\*, Cindy Goehring (SDCA President-elect)\*, Stacy Solsaa (SDCA Past President)\*, Stephanie Lund (SDCA Recording Secretary), Seth Olson (SDCA Treasurer), Rebecca Christiansen (SDCA Executive Director), Duane Kavanaugh (SDMHCA President)\*, Jeff Heavlin (SDSCA President)\*, Gina Veo (SDNACA President)\*, Lola Blue Earth (SDNACA President-elect), Gabriel Herther (Interlakes Chapter President)\*, Robin Svendsen (Lewis and Clark Chapter President)\*, Karmyn Marchand (Sioux Chapter President)\*, Renee Oines (Sioux Chapter President-elect), Lane Madsen (West River President-elect)\*, Andrea Bjornestad (Education Chair), Jamie Peterson (Finance Chair), Jessie Haefner (Government Relations Chair), Adrienne Gorlan (Membership Chair), Sarah Greene (Technology Chair)

\*Denotes voting members

**Approval of Agenda** (additions/restructuring/approval)

**< requires vote>**

Jeff Heavlin motions to add the agenda item of a formal approval of the president's board to New Business and approve agenda with this addition. Lane Madsen seconds. All in favor; motion is approved.

**Approval of Reports**

A. April Board Meeting Minutes

**< requires vote>**

Stacy Solsaa moves to approve the April board meeting minutes, Cindy Goehring seconds. All in favor; April board meeting minutes approved.

B. Year End Reports from Chapters and Specialty Areas

**< requires vote>**

Jeff Heavlin motions to approve the year-end reports from Chapters and Specialty Areas, Robin Svendsen seconds. All in favor; reports approved.

C. Year End Reports from Committee Chairs

**< requires vote>**

Stacy Solsaa motions to approve year-end reports from committee chairs, Robin Svendsen seconds. All in favor; reports approved.

D. Year End Financial Report

**< requires vote>**

Jeff Heavlin motions to approve the year-end financial report, Karmyn Marchand seconds. All in favor; year-end financial report approved.

**Old Business Items**

A. Spring Conference

Rebecca Christiansen gave a report regarding conference. There was a lot of positive feedback. We will use suggestions to make improvements for next year including cutting down breakout sessions from 7 to 4 and concentrating on quality vs. quantity. Sioux and Cornbelt Chapters will host conference this coming year.

- B. Non-Member CE Fees  
We had voted to remove these fees at our last board meeting. Discussed whether we need to try to make up this difference and if so, how to do it. Discussed possibly building it into the registration to cover it.
- C. HB 1070 Implementation & Follow up  
Stacy Solsaa discussed the follow-up regarding HB 1070 regarding using appropriate terminology in schools to describe the qualifications/licensure of staff providing counseling services. Staff members need to have the appropriate education/license to use the title of "Counselor". The Department of Education will offer suggestions regarding alternative titles that could be used (example: Student Advisor).
- D. Graduate Student Scholarships  
A Committee will be formed to make decisions regarding graduate student scholarships. Discussion tabled until the next board meeting.

### **New Business Items**

- A. **Approval of Board Slate and Change of Treasurer** < requires vote>
  - i. Duane Kavanaugh motions to approve new SDCA committee chairs as presented by President Erin Stolsmark. Stacy Solsaa seconds. All in favor; board slate is approved as follows:  
Andrea Bjornestad – Education Chair  
Terry Crandall – Ethics Chair  
Jamie Peterson – Finance Chair  
Jessie Haefner – Government Relations Chair  
Randi Hartman – Graduate Student Coordinator  
Adrienne Gorlan – Membership Chair  
Rachael Anderson– Professional Development Chair  
Sarah Greene – Technology Chair
  - ii. **Robin Svendsen makes a motion to accept resignation of Rachel Kary as Treasurer of SDCA and add Seth Olson. Duane Kavanaugh seconds. All in favor; motion approved.**
- B. SDACES Dissolution < requires vote>  
Discussed how to proceed with SDACES and whether the group wants to become active again or dissolve. Start reaching out to past and potential members to encourage activity if there is interest and inform them of the process. Duane Kavanaugh makes a motion that the board takes action to reach out to SDACES past and potential members, Jeff Heavlin seconds. Cindy Goehring volunteered to follow-up with this and reach out to membership. Discussion regarding value of utilizing SDACES to build a stronger relationship with the licensing board. Educate membership regarding what this group is and who could potentially be involved. All in favor; motion approved.
- C. SDICA Name Change < requires vote>  
Lane Madsen motions to change SD Indian Counselor's Association name to SD Native American Counselor's Association (SDNACA). Gina Veo and Lola Blue Earth discussed the importance of building up this group and that SD is the only state to have a group like this within their Counseling Association. All in favor; motion approved.

- D. Fiscal Policies Updates **< requires vote>**  
Minor updates needed to the Fiscal Policies. Stacy Solsaa makes a motion to make minor updates/changes. Duane Kavanaugh seconds. All in favor; motion approved. Changes will be made and the updated version will be voted on at the next board meeting.
- E. Contracts **< requires vote>**  
Webmaster (Jeremy Swanson) - \$250/month. Jeff Heavlin motions to approve Jeremy's contract, Stacy Solsaa seconds. All in favor; motion carries. Contract approved.  
Bookkeeper (Kelly Duncan) - \$500/month plus 6.5% tax. Robin Svendsen motions to approve Kelly's contact. Stacy Solsaa seconds. All in favor; motion carries. Contract approved.  
Executive Director (Rebecca Christiansen) - \$12,000/year plus 6.5% tax. Robin Svendsen motions to approve Rebecca's contract. Jeff Heavlin seconds. All in favor; motion carries. Contract approved.
- F. SDCA Conference 2019, 2020 & 2021 Contracts **< requires vote>**  
Rebecca Christiansen reviewed contract proposals for the upcoming conferences in Sioux Falls in 2019 and 2021. The only time open was during graduation weekend, so may have less attendance with graduate students. Received two proposals – from the Sheraton and Ramkota. Jeff Heavlin motions to approve contract for Ramkota in 2019. Gabriel Herther seconds. All in favor; motion carries. Stacy Solsaa motions to approve contract for Ramkota in 2021. Jeff Heavlin seconds. All in favor; motion carries. Proposals for 2020 – April 22-24. Spearfish (Holiday Inn) and Rapid City (Ramkota). Gabriel Herther makes motion to accept bid for 2020 in Spearfish. Karmyn Marchand seconds. All in favor; motion passes to approve bid for Holiday Inn in Spearfish for 2020 Conference.
- G. 2016-2017 Strategic Plan **< requires vote>**  
Lane Madsen motions to approve 2016-2017 Strategic Plan. Robin Svendsen seconds. All in favor; 2016-2017 Strategic Plan approved.
- H. 2016-2017 Budget **< requires vote>**  
Jeff Heavlin motions to approve 2016-2017 budget. Karmyn Marchand seconds. Discussion regarding adding in funds to send people to the Midwest Leadership Conference in Minneapolis. Jeff motions to amend his motion to approve the budget to include a one-time transfer of \$3500 from savings to cover the fees and expenses for the Midwest Region Leadership Conference. Karmyn seconds. All in favor; budget approved as amended.

Robin Svendsen makes motion to adjourn. Duane Kavanaugh seconds. All in favor; meeting adjourned at 3:16 p.m.

Respectfully submitted,  
Stephanie Lund, MS, NCC, LPC, QMHP  
Recording Secretary