

SDCA BOARD OF DIRECTORS MEETING
May 3rd, 2017
Best Western Ramkota Hotel, Sioux Falls

Call to Order – President Erin Meyer called the meeting to order at 6:02 p.m. CT

Roll Call –Recording Secretary Stephanie Lund

Members Present: Rebecca Christiansen (SDCA Executive Director), Erin Meyer (SDCA President)*, Cindy Goehring (SDCA President-Elect)*, Stephanie Lund (SDCA Recording Secretary), Seth Olson (SDCA Treasurer), Duane Kavanaugh (SDMHCA President)*, Jeff Heavlin (SDSCA President)*, Alyssa Krogstrand (SDSCA President-Elect), Julie Nelson (SDSCA President-Elect-Elect), Lisa Jones (Cornbelt Chapter President)*, Gabriel Hertler (Interlakes Chapter President)*, Robin Svendsen (Lewis and Clark Chapter President; SDMHCA Membership Chair)*, Karmyn Marchand (Sioux Chapter President)*, Renae Oines (Sioux Chapter President-Elect), Lane Madsen (West River Chapter President-Elect)*, Jamie Peterson (Finance Chair; SDMHCA Treasurer), Randi Hartman (Graduate Student Coordinator Chair), Sarah Greene (Technology Chair; Sioux Chapter Secretary)

*Denotes voting members

Approval of Agenda (additions/restructuring/approval) **< requires vote>**

Jeff Heavlin motions to approve agenda; Lisa Jones seconds. All in favor, agenda approved.

Approval of Reports

- A. January Board Meeting Minutes **< requires vote>**
Robin Svendsen motions to accept January Board Meeting Minutes; Jeff Heavlin seconds. All in favor, January Board Meeting Minutes approved.
- B. Third Quarter Reports from Chapters and Specialty Areas **< requires vote>**
Lisa Jones motions to approve Third Quarter Reports from Chapters and Specialty Areas as submitted; Gabriel Hertler seconds. All in favor, reports approved.
- C. Third Quarter Reports from Committee Chairs **< requires vote>**
Jeff Heavlin motions to approve Third Quarter Reports from Committee Chairs as submitted; Lisa Jones seconds. All in favor, Third Quarter Reports from Committee Chairs approved.
- D. Third Quarter Financial Report **< requires vote>**
Rebecca Christiansen reviewed financial report and budget. Lane Madsen motions to approve the Third Quarter Financial Report as submitted; Jeff Heavlin seconds. All in favor, Financial Report approved.

Old Business Items

- A. SDACES Dissolution Update
Rebecca Christiansen discussed that there is no change with the SDACES dissolution since last board meeting. Discussed moving forward with organizing a

task force for next year to reach out and see if there is interest in continuing with SDACES.

- B. Emerging Leaders Program Update
Erin Meyer reported that there are three applicants for the Emerging Leaders Program that will be matched up with mentors. The matches will be announced at the awards banquet at the conference.
- C. Proposal to Host 2018 Midwest Institute for Leadership Update
Rebecca Christiansen discussed that our proposal to host the 2018 Midwest Institute for Leadership was accepted, and Sioux Falls will host. A planning committee will be formed to plan and find a keynote speaker. SDCA will receive 25% of the income. The dates are September 28 – 30, 2018.
- D. 2017 Russell Barkley Workshop Update
Duane Kavanaugh reported that the Save the Date postcard has been sent out. There has already been a lot of interest in this event. Current focus is on advertising. There is an ad in the conference program. SDCA members get early-bird registration starting July 1st. Registration opens to non-members on July 15th. Discount for groups, and 20% discount for conference attendees.
- E. 2017 Conference Update
Rebecca Christiansen reported that there are currently 199 registered for pre-conference and 285 registered for the conference. Rebecca gave an overview of the schedule and reviewed the CE process.

New Business Items

- A. 2017-2018 Board Retreat
Cindy Goehring discussed the upcoming board retreat, and possible dates are June 16 – 17th or June 23-24th. Possible locations are Horseshoe K Ranch in Kimball or SDSU in Brookings. The focus of the retreat will be on projects and planning.
- B. Executive Director Evaluation
Erin Meyer led a discussion regarding the evaluation and review of Executive Director Rebecca Christiansen's performance including strengths and areas to work on. Executive board will meet with Rebecca at a later date to give feedback.

Duane Kavanaugh motions to adjourn; Lane Madsen seconds. All in favor, motion carries. Meeting adjourned at 7:08 p.m. CT

Respectfully Submitted,
Stephanie Lund, MS, NCC, LPC
SDCA Recording Secretary