

**SDCA BOARD OF DIRECTORS MEETING  
October 23rd, 2016 Zoom Videoconference**

**Call to Order** – President-elect Erin Stolsmark called the meeting to order at 2:00 p.m. CT.

**Roll Call** –Recording Secretary Stephanie Lund

Members Present: Erin Stolsmark (SDCA President)\*, Stacy Solsaa (SDCA Past President)\*, Stephanie Lund (SDCA Recording Secretary; SDMHCA President-elect), Rebecca Christiansen (SDCA Executive Director), Jeff Heavlin (SDSCA President)\*, Lola Blue Earth (SDNACA President-elect)\*, Lisa Jones (Cornbelt Chapter President)\*, Gabriel Hertler (Interlakes Chapter President)\*, Robin Svendsen (Lewis and Clark Chapter President)\*, Kristen Konechne (Palace/Pheasant Chapter)\*, Renee Oines (Sioux Chapter President-elect)\*, Lane Madsen (West River President-elect)\*, Andrea Bjornestad (Education Chair), Jamie Peterson (Finance Chair), Randi Hartman (Graduate Student Coordinator), Adrienne Gorlan (Membership Chair), Sarah Greene (Technology Chair), Rachael Anderson (Professional Development Chair)

\*Denotes voting members

**Approval of Agenda** (additions/restructuring/approval) **< requires vote>**

Jeff Heavlin motions to approve agenda. Stacy Solsaa seconds. All in favor; agenda approved.

**Approval of Reports**

- A. June Board Meeting Minutes **< requires vote>**  
Robin Svendsen makes a motion to approve the June board meeting minutes. Lisa Jones seconds. All in favor; minutes approved.
- B. First Quarter Reports from Chapters and Specialty Areas **< requires vote>**  
Jeff Heavlin makes a motion to approve first quarter reports from chapters and specialty areas. Robin Svendsen seconds the motion. All in favor; reports approved.
- C. First Quarter Reports from Committee Chairs **< requires vote>**  
Lane Madsen motions to approve first quarter reports from committee chairs. Stacy Solsaa seconds. All in favor; reports approved.
- D. First Quarter Financial Report **< requires vote>**  
Rebecca reviewed financial report. Discussion regarding changing a typo regarding ending balance being on 6/30/16; it should be changed to 9/30/16. Jeff Heavlin motions to approve the financial report with the change of date. Gabriel Hertler seconds. All in favor; financial report approved.

**Old Business Items**

- A. Webpages/Facebook/Technology Updates  
Sarah Greene gave technology update. Remember to send Sarah information for social media – upcoming events or updates. She is coordinating various social media sites including Facebook and Twitter, and also the website. Keep Sarah

updated if your chapter runs its own Facebook page, so information can be shared on the SDCA page as well.

- B. SDACES Dissolution** **< requires vote >**  
Rebecca Christiansen reports that there has been no action taken at this point. Discussed how to proceed with SDACES and whether the group wants to become active again or dissolve. Need help to start reaching out to past and potential members to encourage activity if there is interest and inform them of the process. Discussed reaching out to contacts at the universities; Rebecca, Stacy Solsaa, and Lane Madsen agreed to help with this, and will talk to Seth Olson regarding USD. Jeff Heavlin motions to table this vote until next board meeting so we have more time to reach out to past and potential members. Lisa Jones seconds. All in favor; vote is tabled.
- C. Fiscal Policies Updates** **< requires vote >**  
Rebecca Christensen discussed updates to fiscal policy. There are some wording changes, and a change in travel meal reimbursement to per diem rather than submitting receipts. Gabriel Hertler makes a motion to approve fiscal policy updates. Kristin Konechne seconds. All in favor; fiscal policy update approved.

### **New Business Items**

- A. Webinar Services (Zoom)** **< requires vote >**  
Rebecca Christensen and Stacy Solsaa gave update regarding webinar services and offering webinars to members. Rebecca met with a Zoom rep to talk about potential services and prices. The program can provide a Q & A section, chat room, open registrations, get data for CE information, and can do polling. The basic option can accommodate 150 attendees, 3 hours of webinar time per month, and keep it for 30 days. The cost is \$40.00 per month for a trial of four months, with a fifth month free. Stacy Solsaa makes a motion that SDCA sign a trial 4-month contract (with a 5<sup>th</sup> month free). Jeff Heavlin seconds. All in favor; motion carries.
- B. Emerging Leaders Program** **< requires vote >**  
Erin Stolsmark discussed a mentor program for students and new professionals. This involves an application process and one hour per month and completion of volunteer hours with an SDCA mentor. Looking at starting this in January as a way of getting people involved in leadership who might not feel confident on their own. Discussed opening this up to those who are interested who are already in the field. Ohio has a program already in place and offered to let SDCA use their materials as a template. Jeff Heavlin and Erin volunteered with Rebecca Christensen to get this started. Stacy Solsaa makes a motion to move forward with an SDCA Emerging Leaders Program. Jeff Heavlin seconds. All in favor; motion approved.
- C. University Outreach**  
Erin Stolsmark discussed reaching out to the colleges and universities to talk to students about SDCA and advocate for becoming a member. Randi Hartman has

developed a power point that is on the SDCA website that can be accessed for those willing to go into classrooms and give presentations.

D. Midwest Institute for Leadership Training

Erin Stolsmark reports that there were 8 attendees at the training in Minneapolis. Discussed the value of attending this conference as a way to learn more about advocacy and leadership in our organization. The Midwest Leadership Chair-elect position is open if anyone is interested in running. This is a three-year commitment and you must be a member of ACA.

E. Proposal to Host 2018 Midwest Institute for Leadership **< requires vote >**

Erin Stolsmark and Rebecca Christensen discussed submitting a proposal for Sioux Falls to host the 2018 Midwest Institute for Leadership training. Discussed some options and venues. Discussed benefits of SD hosting, including being able to send an unlimited number of members from SDCA if we host. The proposal is due in February. Jeff Heavlin motions to submit a proposal to host the 2018 Midwest Institute for Leadership Training event in Sioux Falls. Stacy Solsaa seconds. All in favor; motion approved.

F. DOH Update

Rebecca Christensen gave an update regarding 2017 Day on the Hill. The dates needed to be changed due to a conflict. The board meeting and legislative overview will be Thursday evening, January 12<sup>th</sup> and Day on the Hill is on January 13<sup>th</sup>. There will be a Lunch and Learn that day as well. If SDSCA or SDMHCA would like a new brochure or updated information, please get the information to Rebecca by December 1<sup>st</sup>.

G. Options for Addressing Questions and/or Advocating for Changes with the Current Juvenile Justice Policies in South Dakota

Jeff Heavlin reported that school administrators have been meeting regarding concerns with the Juvenile Justice Initiative, and resources not being available as an alternative way to address behaviors such as truancy, etc. Discussed reaching out to the state regarding more information and clarity about the process and alternatives. Will work to set up an informative session at the SDCA conference.

H. 2017 Russell Barkley Workshop Update

Rebecca Christiansen reports that the Russell Barkley event will be on September 29, 2017 at the Ramkota. Duane Kavanaugh and committee are getting contact lists together to promote the workshop. Working on a Save the Date card. There is already advertising on the website; feel free to get the word out.

I. 2017 Conference Update

The call for programs has been extended until October 31<sup>st</sup>. Rebecca Christiansen encourages counselors to invite people to present who may have knowledge to share (must have master's degree in counseling or counseling-related field). Contracts for Julia Taylor are in place for the

pre-conference and keynote. Next step is for the committee to talk about the schedule. Discussion regarding some options for reducing costs for students.

Jeff Heavlin made a motion to adjourn. Renee Oines seconds. All in favor; meeting adjourned at 3:34 p.m. CT.

Respectfully Submitted,  
Stephanie Lund, MS, NCC, LPC, QMHP  
SDCA Recording Secretary